



Job Description: Chaplain

Title: Chaplain
Reports to: Chief Executive Officer
Location: The Gateway Centre, Bath and surrounding area

Introduction:

As a Christian charity, Genesis Trust Bath ("Genesis Trust" or "Genesis") works with local churches and volunteers in the wider community in Bath and the surrounding area to help disadvantaged and vulnerable individuals and families to change their lives.

We do this by meeting their immediate needs, providing compassionate help and journeying with them as they gain confidence, learn new skills, overcome challenges, improve their prospects, and make choices for themselves to restore and rebuild their lives.

We provide and enable a range of practical and person-centred support services to help people in need develop healthier lifestyles and overcome poverty in all its forms. We recognise that poverty is not just about lacking material resources but can encompass a lack of relationships and network of support, and a lack of identity and purpose.

We aim to address this through practical help, personal encouragement, mentoring and training. As an independent organisation that is not reliant on public funds, we encourage and enable a more community-based approach to providing long term transformational joined-up support.

The Chaplain will report directly to the CEO and will fulfil the role of chaplain.

Job Purpose:

- To be a visible Christian presence across all of Genesis Trust.
- To provide a supportive and listening ear and spiritual support to staff, volunteers, trainees, trustees, clients and guests.
- To give spiritual support, input and guidance relating to all areas of Genesis Trust.
- Uphold and champion the Christian ethos of Genesis Trust.

Job Tasks:

Staff Support

- Meet with staff individually and/or as a team to offer a listening 'ear', encouragement, spiritual support and insight
- To develop and oversee internal and external counselling support for frontline staff and volunteers.
- Meet regularly with the CEO

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Client and Guest Support

- Provide pastoral support for clients at the Lifeline sessions at The Gateway Centre Mon, Wed, Fri 09:30 – 13:30
- To attend and support Genesis projects as required
- Lead and run the Gateway Faith Group for guests and clients

Church Leaders

- To support the development of ongoing relationships with churches and church leaders in the Bath and the area
- To liaise and network with other churches and Christian organisations in relation to Genesis
- To support the effort to develop dialogue, conversations, relationships, project developments and mission partnerships with the churches in the areas within which Genesis operates
- To support the development and ongoing relationships through Hublink
- To deliver talks on Genesis to churches.

Prayer support

- Lead weekly staff prayer & Bible study meetings
- Develop and oversee wider prayer support and intercession for Genesis from local churches and Christians.
- Support and attend organised Genesis Prayer walks with other churches and Christian organisations.
- To give prayer support to the Board of Trustees

General

- Attend Team meetings and other functions as required.
- To offer spiritual and theological reflection relating to wider Genesis Trust issues.
- To attend and support corporate Genesis Trust functions as requested and as available
- To give biblical input to the synthesis of "Good Help" and P.I.E. within Genesis.
- To offer spiritual support and insight to project provision and direction.
- To attend the occasional Board of Trustees Meeting

Support will include:

- The Chief Executive
- The Board of Trustees
- Appropriate training in the form of courses, seminars and events.
- Access to emotional support services.
- Regular 1:1s and annual appraisal.

	Essential	Desirable
Personal Qualities	Committed and practicing Christian Appreciation of, and willingness to work across, different church traditions, styles and cultures Compassion for and empathy with disadvantaged and needy.	

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	Love for and the ability to engage with people of all social and racial backgrounds. Good Listener Life of Prayer and Bible reading	
Qualifications	Proven Christian Faith and character over period of years Active involvement in a local church Senior Leadership role within the local church Good level of Theological Literacy Full Driving Licence Full DBS check	Ministerial, Pastoral and Biblical training such as Seminary or Bible school
Experience	Experience of pastoral ministry and gifted in that area Counselling experience Experience in Mentoring or willingness to undertake mentoring training Knowledge of the needs of those on the margins of society	Experience working in the Christian Charity Sector Experience of Reflective Practice or the willingness to undertake training Awareness of those living with Addiction(s) and Mental Health issues

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	Working knowledge of other support services Awareness of the Key Stakeholders and willing to work with them Understanding of Foodbanks and those who access them	
Skills/ Knowledge	Ability to build effective relationships Good communications skills, both verbal and written. Strong Interpersonal Skills Understanding of and commitment to the vision and mission of Genesis. Ability to equip and empower others through servant leadership. Understanding of Safeguarding and Data Protection policies in relation to Charities Awareness of Professional Boundaries in relation to and including Staff and Clients Able to be Spokesperson for the Charity Willingness for flexible working to represent Genesis to the wider church community and local government.	

Job Description agreed:

Post holder's signature:

Name:

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Line manager's signature:

Name:

Date:

August 2026

END.